

UNITED NATIONS



NATIONS UNIES

UNITED NATIONS JOINT STAFF PENSION FUND  
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12 October 2015

Dear Retirees and other Beneficiaries,

Subject: **Next Certificate of Entitlement (CE) to be sent in 2016**

This is to inform you that as part of the process improvement initiatives made possible by the implementation of the new Integrated Pension Administration System (IPAS), the Fund has decided to change the cycle of the Certificate of Entitlement (CE) distribution.

**You should therefore not expect to receive your annual CE this year in November** as in previous years, as the exercise is being deferred six months. Therefore, **you should expect to receive your next CE in May 2016**, and every year thereafter at this same time.

The Fund decided to reset its CE cycle for several reasons. In particular, the Fund decided that moving the exercise to earlier in the year would enable the Fund to complete the full CE exercise in the same calendar year, thereby improving the process by better balancing workloads and further streamlining our activities overall. In addition, the Fund is also aiming to introduce new features in the CE exercise which should simplify the process and add certain flexibilities and features, the details of which will be communicated to you in due course.

Further information and updates concerning the CE mailing will continue to be available on the Fund's website at: [www.unjspf.org](http://www.unjspf.org). While we urge you to visit the Fund's dedicated website page on the CE for updates, for now, there would be **no action required on your part until May 2016**, when the Fund will request you to sign and return your CE in the normal manner.

In addition, and as indicated in my previous annual letter, with the commissioning of the IPAS solution, the Fund will be also introducing a new nine digit "unique" Identification Number (the UNJSPF ID) for operational control and efficiency purposes and to facilitate some servicing needs. This unique Identification Number will be assigned to all individuals being serviced by the Fund. The new ID numbers will be communicated to you prior to the next CE mailing, as these numbers will be reflected on the next CE that you should expect to receive in early May 2016. In the meantime, some of you may have already noticed this new ID number in some of our recent communications to you. You can rest assured that the Fund will still be able to identify you by either your old pension number, your existing retirement number and/or by your new UNJSPF ID number. More details on the unique UNJSPF ID, including your new ID number, will be communicated to you in the coming months.

In the meantime, I hope you all enjoy the end of the year.

Yours sincerely,

*Sergio B. Arvizú*  
Chief Executive Officer  
UNJSPF